

PLANNING COMMISSION

MINUTES

AUGUST 14, 2025

5:01 P.M.

The regular meeting of the Okaloosa County Planning Commission was held Thursday, August 14, 2025, 5:01 p.m., Commissioner's Chambers, Okaloosa County Administrative Complex 1250 Eglin Parkway N, Shalimar, FL 32579.

Board members in attendance were John Collins, Todd Tarchalski, Kimberlie Birr Griggs, Nicholas Marshall, and Jack Beery.

Eglin Representative Cheryl Sawyers was not in attendance.

Okaloosa County School Board representative Bill Smith was not in attendance.

Growth Management Staff in attendance were Kristen Shell, Director; Stuart Campbell, Planner III; Martina Barrow, Planner I; and Theresa Ehrhardt, Administrative Specialist.

County Attorney Kerry Parsons was in attendance via Zoom.

There were no speakers' recognition forms submitted by people wishing to speak.

A. CALL TO ORDER

Vice Chairman John Collins called the meeting to order at 5:01 PM.

B. ROLL CALL

Theresa Ehrhardt conducted roll call.

C. APPROVAL OF MINUTES FOR JULY 10, 2025

Motion to approve minutes made by Jack Beery and second by Todd Tarchalski. ---5 ayes. Motion Passes Unanimously.

D. OPEN TO PUBLIC (FOR ANY ITEMS NOT QUASI JUDICIAL ON THIS AGENDA)

None.

E. ANNOUNCEMENTS

None.

F. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

Stuart Campbell stated there is a change to the agenda under other business. The September 11, 2025, meeting has been cancelled.

Motion to approve changes to agenda made by Jack Beery and second by Kimberly Birr Griggs. ---5 ayes. Motion Passes Unanimously.

G. ACCEPTANCE OF THE AGENDA

Motion to accept the agenda as written made by Jack Beery and second by Kimberly Birr Griggs. ---5 ayes. Motion Passes Unanimously.

H. OATH TAKING

Not needed.

I. DISCLOSURES

Not needed.

J. OLD BUSINESS

None.

K. NEW BUSINESS

a. Applications for Development Review

None

b. Public Hearings

Agenda Item # 1: Consideration of an ordinance referred to as the Fiscal Year 2025 Capital Improvements Update Ordinance; specifically, amending Table 2.13.1 of the Chapter 2.13, Capital Improvements, of the Goals, Objectives, Policies, of the Okaloosa County Comprehensive Plan.

Stuart Campbell presented Agenda Item 1 to the board.

Discussion ensued.

Vice Chairman Collins called for a motion.

Motion to recommend approval of Agenda Item 1 as written to request consideration of an ordinance referred to as the Fiscal Year 2025 Capital Improvements Update Ordinance, made by Jack Beery and second by Nick Marshall. ---5 ayes. Motion Passes Unanimously.

L. OTHER BUSINESS

Vote to determine Chairman and Vice Chairman for 2025.

Stuart Campbell goes over the by-laws on how to pick new officers.

Motion to nominate John Collins as Chairman for 2025 made by Jack Beery and second by Nick Marshall. ---4 ayes. Motion Passes Unanimously.

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Motion to nominate Jack Beery as Vice Chairman for 2025 made by Todd Tarchalski and second by John Collins. ---4 ayes. Motion Passes Unanimously.

The **September 11, 2025**, Planning Commission Meeting has been cancelled.

M. ADJOURNMENT

Vice Chairman Collins adjourned the meeting at approximately 5:13 p.m.



Prepared by:

Theresa Ehrhardt, Recording Secretary

Date: 8/14/2025